

# FIRST DAY OF SCHOOL

## Monday, August 19, 2019

- Extended Day opens at 7:00 am.
- All students should arrive at least 10 minutes before the start of school.
- Students (except Pre-K) must wear school uniforms.
- Students not picked up by 4:30 pm will be taken into Extended Day and charged the daily rate of \$25.
- Parents may not leave cars unattended in the red fire lane along the west curb at any time.
- Parents who wish to walk into the school to pick up a child are requested to park in the church parking lot.
- Extended Day closes at 6:00 pm.

### START AND DISMISSAL TIMES

Pre-K	8:30 am – 2:15 pm
JK & K	8:20 am – 2:30 pm
1st - 2nd	8:20 am – 2:50 pm
3rd - 4th	8:10 am – 3:10 pm
5th	8:10 am – 3:25 pm
6th - 8th	8:00 am – 3:25 pm

### SNACK SCHEDULE

Pre-K	9:30 am – 10:00 am
JK, K, & 1st	9:20 am – 9:40 am
2nd - 3rd	9:40 am – 10:00 am
4th - 5th	10:00 am – 10:20 am
6th - 8th	10:17 am – 10:32 am

### DISMISSAL:

See PARENT PICKUP AND DROP OFF on the next page

### EARLY DISMISSAL DAYS

Pre-K	11:15 am – 11:30 am
JK, K, & 1st	11:30 am – 11:50 am
2nd - 4th	11:50 am – 12:10 pm
5th - 8th	12:10 pm – 12:30 pm

### LUNCH SCHEDULE

Pre-K	11:30 am – 12:00 pm
JK, K, & 1st	11:20 am – 12:00 pm
2nd - 3rd	12:00 pm – 12:40 pm
4th - 5th	12:20 pm – 1:00 pm
6th - 8th	12:47 pm – 1:27 pm

## PARENT PICK-UP AND DROP-OFF

### FRONT OF SCHOOL MORNING DROP OFF:

- Never park in the red emergency zone.
- Drive very slowly in the school parking lot (5 mph).
- Remain in your car at all times.
- NEVER leave your car unattended.
- If you wish to walk inside, please park in the church parking lot.
- Be sure students exit and enter the car on the curb side of the driveway.
- Have students' backpacks and bags ready to go.
- Do not allow your child to cross the driveway unattended.

### FRONT OF SCHOOL AFTERNOON CAR LOADING:

- Drive very slowly (5 mph or less).
- NEVER leave your car unattended in the red emergency zone.
- Remain in your car at all times – your child will be brought to you.
- Place your child's name tag in the passenger window so the teachers can identify you.
- Be sure to buckle up your child's seat belt prior to leaving the driveway.
- Please do not conference with the teachers during their car loading duty.

### NAME TAG PROCEDURE:

A family name tag system has been implemented to help relieve traffic congestion during car loading. A color-coded name tag will be sent home with your student during the first day of school.

#### We ask that you:

- Pick up all of your children at the oldest child's pick up time to avoid blocking car-loading traffic.
- Place your family name tag in the passenger window.

#### Note the color-coding and the corresponding pick-up times:

Name Tag	Grade Level	Pick-Up Times
GRAY	JK, K	2:30 pm – 2:50 pm
YELLOW	1 - 2	2:50 pm – 3:10 pm
ORANGE	3 - 4	3:10 pm – 3:25 pm
WHITE	5 - 8	3:25 pm – 3:45 pm

### OTHER EXCEPTIONS:

- Park at the yellow curb, along the street, or at the church if you need to come on campus.
- Sign your child out at the front desk if you leave the campus through the front office.
- Pick up your child at Homework Club or Extended Day if you are late. There will be a late charge of \$25 after 4:30 pm. You must park your car at the designated places and come into the office to sign out your child.

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